



### CERTIFICATE REPRINTS

Professional continuing education certificates are made available online at the end of each program. You must have an enrollment key and complete a course evaluation to access your certificate. Please make every effort save and/or print your certificate and keep it in a safe place. There is a **\$25.00** charge for a duplicate certificate. Payment must be received before request can be processed.

#### *Request for Certificate Reissue*

Date of Request \_\_\_\_\_

Participant Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Program Title \_\_\_\_\_

Program Date \_\_\_\_\_

Program Location \_\_\_\_\_

Deliver or mail request along with check, made payable to Upstate AHEC, for **\$25.00** to:

Upstate AHEC  
Attn: Administrative Assistant  
200 North Main Street Suite 201  
Greenville, SC 29601  
Phone (864) 349-1160  
Fax (864) 349-1179

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Upstate AHEC office use only

**Date Check Received** \_\_\_\_\_

**Date Certificate mailed** \_\_\_\_\_

**Initials** \_\_\_\_\_